



and the AVIXA Independent Certification Committee

### Renewal Unit (RU) Options Chart\*

Activity	RUs Available	Maximum RUs Allowed
Approved non-manufacturer onsite or online course, webinars	RU per 1 hour of contact time	30 RUs No limit (Only once per 24 months for the same course)
Approved manufacturer onsite or online course	1 RU per 2 hours of contact time	30 RUs No limit (Only once per 24 months for the same course)
Approved book and evaluation tool	2 RUs per book and completion of evaluation	6 RUs per 12 months (Maximum of 3 books per 12 months)
Writing an industry related and published article or white paper	2 RUs per published article or white paper	6 RUs per 12 months (Maximum of 3 articles or white papers per 12 months)
Industry related college course of 3-4 credit hours	10 RUs per course	30 RUs No limit (Only once per 12 months for same course)
Teaching an RU approved course	1 RU per course hour and 1 RU for preparation per every 2 course hours	30 RUs No limit (Only once per 6 months for same course)
AVIXA volunteer	3 RUs (per 12 months) for each active volunteer capacity served	3 RUs (per 12 months) for each active volunteer capacity served

\*30 RUs required in a 3-year period.

RUs are offered in quarter (.25) units, based on 15 minutes of contact time rounded to the nearest 15 minutes. For example, 35 minutes = .5 RUs; 45 minutes = .75 RU; and 1 hour and 40 minutes = 1.75 RUs.